

October 10, 2001

MINUTES OF A REGULAR MEETING OF THE TORRANCE CABLE TELEVISION ADVISORY BOARD.

1. CALL MEETING TO ORDER:

The Torrance Cable Television Advisory Board convened in a regular meeting on Wednesday, October 10, 2001, at 7:10 p.m. in the Torrance Community Television studio located in the Telecommunications Center.

2. ROLL CALL:

Present: Commissioners: Cahill, Haussmann, Mikulicich, Jr. (arrived 7:15), Perkins, Stadler, and Tsao

Also Present: Michael Smith, Cable Television Administrator
Jesse Foreman, Coordinator
Cindy Hibbard, Temporary Secretary

Excused: Chair Craft

3. FLAG SALUTE:

Vice Chair Cahill requested Commissioner Perkins to lead the salute to the flag.

4. MOTION TO ACCEPT AND FILE REPORT ON POSTING OF AGENDA:

MOTION: *Commissioner Haussmann moved to accept and file the report of the City Clerk on posting of the agenda for this meeting. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

5. APPROVAL OF MINUTES:

MOTION: *Commissioner Perkins moved to approve the minutes for the September 12, 2001 meeting. This motion seconded by Commissioner Tsao, carried with an aye vote.*

6. SCHEDULED BUSINESS:

a) Community Matters – NONE

b) Committee Reports

(1) Producer Incentive – NONE

(2) Franchise Renewal – NONE

(3) Operating Policies and Procedures

Committee Chair Mikulicich, Jr. discussed the proposed modifications and described the discussions that led up to the recommendation that is in Item F1.

Brief discussion followed.

MOTION: *Commissioner Haussmann moved to accept the Operating Policies and Procedures Report. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

(4) Open Mic Night

Committee Chair Haussmann discussed confirmation of 100% participation by the School Board candidates and opponents and proponents of Measure Q.

Brief discussion followed.

MOTION: *Commissioner Stadler moved to accept the Open Mic Night Report. This motion, seconded by Commissioner Perkins, carried with an aye vote.*

(5) Video Programming Awards

Committee Chair Tsao discussed the planning meeting where they selected the theme of "Stanley's Homecoming: A Decade of Programming". He also discussed how there will be a intimate approach to this ceremony and how Producer's will compete from among the last ten years of Stanley Award winners.

Brief discussion followed.

MOTION: *Commissioner Perkins moved to accept the Video Programming Awards Report. This motion, seconded by Commissioner Stadler, carried with an aye vote.*

(6) Future of Access - NONE

c) Report of Community Television Center - September, 2001

(1) Administrator Smith discussed the statistics for the month of September. He highlighted the three programs completed for the month.

Brief discussion followed.

MOTION: *Commissioner Haussmann moved to accept the Torrance Community Television Center Report for September 2001. This motion, seconded by Commissioner Mikulicich, Jr. carried with an aye vote.*

d) Report of Legislative and Cable Related Activities – September, 2001

Administrator Smith gave a brief summary of the report. He highlighted an interview in Multichannel News titled "NATOA's Mallard: Access Fight's Not Done" and an article

titled "Circuit City to Sell DirecTV DSL Service". He also mentioned the FCC Affirmed rules for satellite carriage of local TV stations.

Brief discussion followed.

MOTION: *Commissioner Stadler moved to accept the Legislative and Cable Related Activities Report for September 2001. This motion, seconded by Commissioner Tsao, carried with an aye vote.*

e) Old Business – NONE

f) New Business

- 1) **Recommendation from the Operating Policies and Procedures Committee and Cable Television Administrator to amend of TCTV Operating Policies and Procedures Section III, D. 1. TRAINING REQUIREMENT WAIVER by adding, "New Certifications will require a refundable deposit and Recertifications will require a non-refundable fee consistent with Workshops.**

Committee Chair Mikulicich, Jr. provided a brief introduction of the item, which included his withdrawal of support for the committee recommendation based on conversations with Producers.

Cable Television Administrator Smith explained the intent for the Waiver Exam was for new Users to quickly become active Producers. The problem is the majority of exam takers are existing User's that have lost certification due to failure to complete one program within the certification period (12 months). Therefore, they are using the exams to become recertified yet not submitting any completed programs. The purpose of the certification period was to encourage productivity. The exams were designed for those with written and applied training and experience in television.

The Commission discussed this matter at length. They expressed concerns that the official certification period of six-months needed to be modified to the twelve-months that had always been practiced. They also expressed concerns about the fee for recertification might possibly discourage participation.

Ms June Armstrong, 705 Calle Miramar Redondo Beach 90277, expressed her outrage at the possibility of requiring her and other Producers to pay a fee to take a waiver exam become reinstated after their certification expired. She expressed a desire for the Commission to create a "demonstration type" exam instead of a written exam, explaining some people don't perform as well on written exams. She also requested that Producer's be given "prep materials" prior to taking the exam.

Mr. Cedric Iwasaki, 246 Via los Miradores Redondo Beach 90277, stated in general that he supported everything that Ms Armstrong said.

Mr. Joseph Gose 21406 Mildred Avenue Torrance 90503, expressed concerns about getting programming on the channel.

The Commission determined after the lengthy discussion that more work was needed to achieve their goal of more participation.

MOTION: *Commissioner Haussmann moved to return item to the Committee to modified the certification period and further develop the waiver exam process. This motion seconded by Commissioner Mikulicich, Jr., carried with an aye vote.*

g) Addendum Matters – None

7. ORAL COMMUNICATIONS:

- a) June Armstrong, 705 Calle Miramar Redondo Beach 90277 mentioned her 15-minute program cablecast on channel 28 beginning October 24th at 6:00 p.m. asking viewers to vote No on Measure Q.
- b) Administrator Smith reminded Commissioners that the Mayor's State of the City Address was scheduled for October 16, 2001.
- c) Coordinator Foreman welcomed Cindy Hibbard to TCTV as the Temporary Clerk Typist.
- d) Commissioner Cahill stated she was pleased to see CitiCABLE at the West High School Awards ceremony.
- e) Commissioner Haussmann wished everyone (in the tradition that former Commissioner Thomas Rische started by acknowledging holiday's) happy Halloween, Dia de los Muertos, and All Saints' Day.
- f) Commissioner Perkins thanked the Producers that participated in the discussion concerning TCTV Policies.
- g) Commissioner Stadler also thanked the Producers that participated in the discussion concerning TCTV Policies.
- h) Commissioner Tsao also welcomed Cindy Hibbard to TCTV.
- i) Commissioner Tsao also thanked the Producers that participated in the discussion concerning TCTV Policies.
- j) Commissioner Tsao noted that the Mayor's trip to China with the Chamber was canceled due to the tragedies of September 11th.
- k) Commissioner Tsao noted that Torrance students collected and sent Teddy Bears to New York.
- l) Commissioner Tsao also noted that the Chamber sent a donation to the New York Chamber of Commerce
- m) Commissioner Tsao stressed the importance of getting out to vote on March 6th and his personal and the Chamber of Commerce's position of opposition to Measure Q.

8. ADJOURNMENT:

Vice Chair Cahill adjourned the meeting at 8:50 p.m. to reconvene on Wednesday, November 14, 2001 at 7:00 p.m.

Respectfully submitted,

Michael D. Smith
Cable Television Administrator

Roll Call: Cahill ☐ Haussmann ☐ Mikulicich, Jr. ☐ Perkins ☐ Stadler ☐ Tsao ☐ Craft ☐